



Patient Payment Policy:

Thank you for choosing Health Professionals of Winfield as your healthcare provider. We are providing you with this policy so you have a clear understanding of our Patient Payment Policy. This is important for our professional relationship.

Please ask if you have any questions regarding our fees, policies or your responsibilities. The clinic manager and/or receptionists will be able to assist you.

It is your responsibility to provide Health Professionals of Winfield with current insurance information. We will ask for your insurance card, so please have it available each time you come to HPW. If current information is not obtained at the time of service, it will become your responsibility to pay until current information is provided to the clinic. If you fail to provide this information and timely filing expires, you will be responsible for the outstanding balance.

Your insurance policy is a contract between you and your insurance company. As a courtesy, we will file the claim for you. However, we will not become involved in disputes between you and your insurance company. HPW will provide information to assist you if needed. If a problem occurs with your claim, you will be asked to contact your insurance company to help resolve the problem. This includes, but is not limited to, questions regarding your deductible, co-insurance and non-covered charges.

Payment Options:

Credit is a form of trust Health Professionals of Winfield has placed in you. Prompt payment is your obligation when you are granted credit, and is vital to the clinic's continued provision of quality health care service to this community. You are ultimately responsible for the timely payment of your account. You will receive a monthly statement for services which is due upon receipt. You will be expected to make payments on your account until the balance is paid in full.

HPW accepts many forms of payment including VISA, MasterCard and DISCOVER, cash or check.

COLLECTIONS PROCESS

If we do not receive your payment in full within ninety (90) days of your first mailed statement, and you have not made arrangements with our office manager, your account will be considered delinquent and considered for collection action.

If your account is placed in collections you will be charged collection fees including but not limited to agency fees, attorney fees and court costs.

If you have any questions, please call 620.221.4000 and ask to speak with our office manager. We want to help you understand your healthcare billing.

Financial Assistance:

For more information concerning financial assistance programs or to make payment arrangements contact: Clinic Manager at 620-221-4000.

Thank you

Health Professional of Winfield